

**Upper Valley Rowing Foundation**  
**April 17, 2007**  
**Board Meeting Minutes**

**In Attendance:** Bob Haynes, Win Piper, Dick Grossman, Peter Davenport, Kristen Laine, Buzz Congram, Jennifer Friend, Elizabeth Glenshaw, Todd Bordeau (arrived after the meeting started)

**Non Board Members Present:** Cyndi Stam-ED

**Absent:** Chip David, Bill Proom, Peter Kermond, Julie Stevenson, Phil Harrison

**5:30pm Call to order**

**Review of Minutes from the March 8<sup>th</sup> Board Meeting:**

**Election of Officers for 2007:** President - Bob Haynes, Vice President - Win Piper, Treasurer - Peter Kermond, Secretary – Elizabeth Glenshaw. A slate was created by the new board and voted on. Peter Davenport moved the slate with Dick Grossman as a second. The officers were voted in unanimously

**Standing Committees based on the by-laws for 2007:** The board discussed committee assignments for the year with an effort to have each board member consider being part of at least one committee. There is still room on the nominations and communications committees.

**Executive Committee** – The officers of the board

**Finance Committee**

Peter Kermond – Chair  
Elizabeth Glenshaw  
Jen Friend

**Program Committee**

Jen Friend – Chair  
Julie Stevenson  
Karen Sluzenski  
Kathy Harvard

**Fundraising/Development**

Kristen Laine - Chair  
Chip Davis  
Cheryl Boghosian

**Boathouse/Facilities**

Bob Haynes – Chair  
Al Stam  
Phil Harrison  
Kristen Laine  
Buzz Congram  
Dick Grossman

**Nominating Committee**

Peter Davenport - Chair

**Board Designated Committees for 2007:**

**ED Search Committee**

Jen Friend  
Kristen Laine  
Peter Davenport  
Elizabeth Glenshaw

**Communications Committee**

Win Piper - Chair  
Kristen Laine

**Committee Reports**

**Programming** – The UVRF programs using Dartmouth’s facility received verbal approval by Dartmouth for the summer and fall. Start date for the competitors will be June 11<sup>th</sup> with the full program commencing on June 25<sup>th</sup>. The summer program will finish on August 24<sup>th</sup>. The fall program for competitors will commence on August 27<sup>th</sup> and finish on October 28<sup>th</sup>. Cyndi presented the concept of using US Rowing terms to designate sweep rowing levels versus the terms the club has used historically. The US Rowing levels are Novice, Intermediate, Senior and Elite. The decision was to use Novice and Intermediate but stick with Advanced and Competitive for the sweep programs.

**Boathouse/facilities** – Given the challenges with the Wilder site the facilities committee has kept their eyes open for alternative sites. A new site in Hanover has come to their attention and they asked the board for a formal go ahead to look into this new piece of property. The board agreed it made sense to move forward given the fact that the Wilder site will take time and may never be able to house the full program. The board did agree that the committee should stay in active conversation with the town of Hartford while pursuing other options.

**Finance** – No financial report given due to a death in the family of the Treasurer. There was a moments reflection on behalf of Peter and for his family.

**Fundraising** – The committee was able to procure the services of some Tuck students to look at financial scenarios for different boathouse options in an effort to put together a business plan for the club. The Tuck students plan to start the process in the coming week—end of April. The committee hope is this will help in the facilities fundraising efforts.

**Nominating** – Chair is Peter Davenport and he will convene a committee in preparation for the 2008 election in the coming months.

**Other Business:** Cyndi Stam provided an ED report on club activities. In addition, she let the club know that her one year contract will be a one year term only as she is planning on returning to school in the fall. She will work with us to support a search and make the transition be as seamless as possible. The board thanked her for all her hard work to date and said they would get a search committee together in an effort to have a permanent ED in place by year end.

The board discussed that there were a few questions that arose during the nominations process last year that requires a review of the new by-laws. Peter Davenport who was part of the by-laws committee in 2006 will do a review and present to the board for discussion.

**7:30pm – meeting adjourned**  
Respectfully submitted,  
Elizabeth Glenshaw  
UVRF Secretary